



Clinton, New York

**Meeting Space Fact Sheet**

Location: 13 Taylor Avenue, Clinton, NY 13323

Telephone: 315-853-7309

Max. Occupancy: 150

Available Hours: Monday-Thursday 8 AM – 2 PM

Meeting Room: A 1<sup>st</sup> floor easy access 2,000 sq. ft. of flexible meeting space, well lit with heat and air conditioning.

\$120 for the 1<sup>st</sup> hour of meeting use; \$60 each additional hour.

Room includes:

- Complete set-up: Tables with table coverings, folding chairs, basic sound system
- Wireless internet access
- Site coordinator
- On premises parking
- Spring Water available

50 % deposit up-front to secure date, no-refunds if you cancel within 30 days.

Balance due: 2 weeks before meeting.

\*Signed agreement required\*

Available Services & Equipment

- Projector- \$75
- Catering- Through third party vendor

\*Additional charges apply